Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ST. THOMAS COLLEGE, RANNI**
Name of the head of the Institution	**Dr Lata Marina Varghese**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04735226238**
Mobile no.	**9446978383**
Registered Email	**stcranni@gmail.com**
Alternate Email	**rigyidiculla40@gmail.com**
Address	**Pazhavangadi P O**
City/Town	**Ranni**
State/UT	**Kerala**
Pincode	**689673**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Rigy Idiculla**
Phone no/Alternate Phone no.	**04735226238**
Mobile no.	**8547515383**
Registered Email	**stcranni@gmail.com**
Alternate Email	**rigyidiculla40@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://stthomascollegeranni.com/layout/document/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://stthomascollegeranni.com/Academic%20Calender%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**76.10**	**2007**	**31-Mar-2006**	**01-Apr-2013**
2	**B**	**2.69**	**2016**	**17-Mar-2016**	**16-Mar-2021**

6. Date of Establishment of IQAC	**07-Jun-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation for Teachers on NAAC accreditation	**03-Aug-2019** **1**	**40**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
St Thomas College, Ranni	Rashtriya Uchchatar Shiksha Abhiyan	Central & State Government	2019 730	3500000
St Thomas College, Ranni	National Seminar	SERB/DST	2019 2	50000
St Thomas college, Ranni	National Workshop on x-Ray astronomy	IUCAA, Pune	2020 2	125972
St Thomas College, Ranni	National Science day Celebrations	Kerala State Council for Science, Technology and Environment, govt of Kerala	2020 2	12000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Workshop on Intellectual Property Rights 2. Gender Sensitization Program NAAM Series I II 3. Environment Protection Waste Management Workshop 4. Electronic Waste Disposal Waste Management 5. Free Eye Camp

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Promote Innovation Entrepreneurship	Innovation and Entrepreneurship Development Centre (IEDC) and Entrepreneurship Development Club (ED) organised programmes throughout the year to churn out the innate talents in students, they were given a platform to explore new ideas in the fields of startups, culinary arts, sign language, design thinking, media, problem solving, blogging and other innovative practices.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Staff Council	20-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	24-Jul-2020

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

St Thomas College, Ranni being a state-aided institution, affiliated to Mahatma Gandhi University, follows the curriculum prepared and designed by the university. Every Academic year begins with the preparation of an Academic Calendar where dates are allocated for various academic activities. The faculty members of our college participate in curriculum designing committees and contribute towards curriculum planning and designing. Each academic session

begins at the college with department level meetings where syllabus is discussed and teachers are entrusted with various portions. Time table is prepared scientifically for various departments by the heads of the departments after consultation with other teachers of the department. Teachers prepare lectures according to the syllabus and portion given to them and at the beginning of each semester students are given the syllabus and references as per the syllabus. Special effort will be taken to ensure that students are aware of POs, PSOs and COs. Enough time is given to students to access the main library which has sufficient books catering to the syllabus. Students are provided internet access in the library whereby they get free access to e-journals and e-books. Since our college library provides access to E-resources through N-list, students could access learning materials during the Covid affected period, when students could not come directly to college. With the outbreak of Covid- 19, when students could not come to college, teachers took online classes using platforms like Google meet, Zoom etc, audio clippings relevant to curriculum also were posted in WhatsApp, Telegram etc. When normal classes were there before the spread of Covid-19, for successful delivery of curriculum following teaching methods were used i. The conventional Chalk and Blackboard method was followed. ii. ICT enabled teaching and learning method was followed. iii. Group discussion was encouraged among students. iv. Notes pertaining to the syllabus were distributed to the students at college. v. Field works, surveys, educational tours etc were organized by departments in accordance with the curriculum. vii. Seminars and workshops by experts in various fields were organized in order to help students. viii. Sufficient instrumentation facility was given to the students for their practical classes. Our institution has a very transparent and efficient student evaluation system which is regularly monitored by the head of the institution. Apart from class tests conducted at department level, an internal exam and model exam is conducted at the college level. Viva-voce is also conducted and students are given assignments on various topics. During the Covid period tests were conducted on online mode. Records of internal exams, assignments, projects etc are maintained in each department. College makes regular assessment of result of each department after university declares results of each semester. Teaching and learning process of the whole college is monitored regularly and wherever improvements are required it is addressed promptly. Special attention is given to weak students and their development is ensured. Through all these methods effective curriculum delivery is ensured.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepene urship	Skill Development
Programming in Python	Nil	01/11/2019	150	Employabil ity	Programming Skill
Goods and service tax	Nil	10/12/2019	30	Employabil ity	Accounting Skill
Course on Manufacturin g Value Added products from fruits and Vegetables	Nil	02/11/2019	60	Entreprene urship	Art of making food products
Course on	Nil	15/06/2019	90	Entreprene	

				urship	Cultivation techniques of Mushroom
Oyster Mushroom Cultivation					
Waste Management	Nil	10/12/2019	30	Entrepreneurship	Creative Thinking
Course on Computer Hardware	Nil	10/12/2019	90	Employability	Resolve Hardware and Software problems of Computers
Course on Personal Care Products Designing and Manufacturing	Nil	10/12/2019	30	Entrepreneurship	Manufacturing Skill and marketing Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	English Language and Literature	03/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	193	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tuning Life to the Fullest of its Beauty	07/08/2019	256
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	26
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

For any institution to improve and prosper collecting feedback from the stakeholders of the institution is imperative, only then can we assess the performance of the institution. Feedback is taken from students, teachers, parents and alumni of the institution regarding the appropriateness and aptness of the curriculum, the proficiency of the teachers and overall performance of the institution. After each academic year feedback from students are collected on a scale ranging from 0-4, (Strongly agree, Agree, Neutral, Disagree and Strongly Disagree) whereby the performance of the institution, appropriateness of the curriculum, competency of teachers etc are assessed. Feedback from students also pertains to location of the college, canteen facilities, laboratory facilities, library accessibility and facilities, office, administration of the college etc. Feedback is collected from UG and PG students. Feedback is collected by sending google forms to all stakeholders (students, parents, teachers and Alumni). Whenever there is a Parent Teacher meeting or Alumni meeting, feedback is collected directly from parents and Alumni by providing feedback forms. While one or two PTA General Body meetings are convened every year, Department level PTA meeting are held too often in order to maintain a close and concerted relation between parents and teachers and also to regularly update parents regarding the performance of their wards. The strength and weakness of the system is summarized and analyzed based on the feedbacks received. Feedback on curriculum received from the teachers are analysed and suggestions for improvements are forwarded to the university authorities for timely intervention and remedial action. Since teachers from our college are designated to Higher academic bodies like Board of studies and Senate of Mahatma Gandhi University, our institution is in a position to contribute towards quality improvement in Curriculum Revision and research. Opinion of non-teaching staff is also taken into account. The feedback given by parents, especially their suggestions and comments are given due importance, in accordance with their suggestions future developments of the institution are planned. Feedbacks received are discussed in departments and where ever required, modifications and corrections are made feedbacks are also discussed in concerned committees. As per the directions of the Principal all academic matters are discussed in the staff council of the college, which comprises of representatives from all departments of the college and the IQAC coordinator is also a member. Feedbacks received from all stakeholders are discussed in IQAC Executive meeting and IQAC General Body meetings. Principal also calls staff meetings of teachers to ascertain the opinion of all teachers regarding feedback received from all stakeholders. The proposals of committees and departments are forwarded to the management. The manager, along with the governing board members discuss future plan of action on the basis of the suggestions and proposals provided by all the committees and departments of the college. The manager after taking all governing board members into confidence initiate infrastructure development programs and construction works to provide a student friendly campus. The feedbacks received from students, parents, teachers and Alumni are very important for the overall development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MTTM	Tourism	20	6	3

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	256	34	22	22	44

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
44	44	25	8	3	5

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To effectively address the needs and problems of students Tutor ward system has been practiced by the college for several years: whereby each ward is taken care of by tutors so as to meet their academic and psychological needs and also to improve their performance at academic level. Tutors regularly meet wards they are entrusted with, one to one meetings are held, through which their problems and requirements are identified and addressed. Where ever help from institution or management is required the concerned authority is intimated about the same. Apart from this program, slow learners are brought forward through Student Support Program whereby regular mentoring sessions both internal and external are conducted, this provides children adequate platform to come forward. For advanced learners on the other hand Walk with the Scholar program helps them to develop their inherent talents and potential to the maximum. Advanced learners are provided internal and external mentoring classes by resource persons who have excelled in this field. For identifying advanced and slow learners at the beginning of the academic year they are assessed through tests and other methods, after that teachers are given charge of WWS and SSP and students are distributed among them according to their calibre. Teachers meet the students in regular intervals and provide necessary assistance so as to enable them to develop their inherent talents to the maximum of their capacity In addition to SSP, Remedial coaching classes are provided to slow learners to address their backwardness they are given special coaching and individual attention through this method. They are provided remedial coaching before the regular class hours or after the class hours or during lunch breaks, free hours are also used. The attendance record and reports of Walk with the Scholar program, Student Support Program, Tutorial system and remedial coaching is maintained by coordinators of the program and teachers-in-charge of the program. Feedback from students with respect to external mentoring classes is also taken.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

829	44	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	43	4	Nill	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr R Aruna Devy	Assistant Professor	Bharat Ratna Mother Teresa Gold Medal Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Commerce	6th Semester	05/06/2020	13/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Student Evaluation is very important for the effective functioning of any educational institution, hence our institution has a very transparent and efficient student evaluation system which is regularly monitored by the head of the institution, apart from class tests conducted at department level, an internal exam and model exam is conducted at the college level. The institution has an Internal Exam Committee which conducts exams, they prepare time table for the exams and accordingly teachers prepare question papers and submit to the committee. After the exams students are shown their answer scripts. Viva voce is also conducted and students are given assignments on various topics. Reforms like open book exams, online exams etc have also been implemented by various departments. After the outbreak of Covid- 19 department level tests to a large extent have been conducted on online mode. Records of internal exams, assignments, projects etc are maintained in each department. College makes regular assessment of results of each department, activities of departments, requirements of students etc. Internal marks are assessed on the basis of tests conducted, assignments and seminars presented by the students and based on their attendance, student's performance in the class is also taken into consideration. All students are shown their internal marks before their marks are uploaded.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the beginning of each academic year all the departments prepare an action plan to be included in the academic calendar, which is sent to the IQAC

coordinator, the coordinator compiles the data and also prepares exam dates in tune with the University exam calendar. Internal examinations are conducted by the college in a centralized mode. The model exam adheres to the University pattern and is held before the University exams. Once all data is ready pertaining to each year the academic calendar is sent for printing and in the beginning of the academic year it is distributed to all departments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://stthomascollegeranni.com/Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSPH	BSc	Physics	23	18	78.26

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://stthomascollegeranni.com/Students%20Satisfaction%20Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	Nil	Nill	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on IPR	IQAC and IEDC	28/11/2019
Ozone Day Celebration	Botany, Bhoomitrasena Club KSCSTE	16/09/2019
National seminar on Advanced materials for energy	Physics	18/12/2019
National Science Day2020 seminar	Physics	14/02/2020
National Seminar on X-ray Astronomy	Physics	01/02/2020
Student solar ambassador workshop	Physics	02/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nill	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Nil	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	2.2

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	2
Hindi	1
Chemistry	2
Commerce	7
Political Science	1
Physics	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Structural and temperature dependent	M.K. Suresh	Solid State Sciences	2019	Nill	St. Thomas college, Ranni	Nill

dielectric properties of nanocry stalline PbTiO3 syn thesized through au to- igniting combustion technique							
Spectral and Timing properties of Galactic X- ray Transient Swift J 16 58.2-4242 using AstroSat O bservation s	James, Marykutty	ApJ	2020	5	St. Thomas college, Ranni	Nill
A Compar ative Study of Operating Profit of Commercial Banks in India	Roni Jain Raju	MUDRA: Journal of Finance Accounting	2019	94.49	St. Thomas college, Ranni	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	6	33	15	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

One day workshop on Mushroom cultivation	MRDO, Chengannur	4	75
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nill	Nill	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Orientation Programme	IEDC, St. Thomas College, Ranni	Problem solving skill development	80	85
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nill	Nill	Nill
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Guidance	M. Sc. Project	Christian college,Chengannur	01/12/2019	31/05/2020	Arundathy mol
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
5 colleges under MG University	11/11/2019	Sharing Resources	104
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	1062346

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Seminar halls with ICT facilities	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Grandha Soft	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	34610	3592505	197	21915	34807	3614420

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Roni Jain Raju	Appeals Revision and Penalties of Income Tax	Google Classroom	08/01/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	3	40	2	1	4	14	100	10
Added	0	0	0	0	0	0	0	0	0
Total	70	3	40	2	1	4	14	100	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)
100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
250000	244630	1000000	1062346

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure Maintenance and utilization of Funds Maintenance of infrastructure and utilization of funds of the college is very important for the steady and consistent development of the institution, keeping this objective in view the college has a maintenance and utilization committee comprising of representatives from management, teaching and non-teaching staff and students, functioning in the college. Utilisation of funds from PD account for matters concerning maintenance and utilization is taken care of by the committee. It also keeps an account of how college provides physical, academic and support facilities like laboratories, library, sports goods and computers. The institution has a well-established system for the maintenance and utilisation of classrooms, computers, laboratories etc in the campus. College has College Development Committee, Library Advisory Committee, Hostel Committee, Stock Verification Committee, RUSA committee etc to monitor and spearhead the activities of the college and evaluate its performance. Maintenance of Physical facilities like smart classrooms, auditoriums, laboratories etc are also effectively done. Every year a fixed amount (with yearly increment) is allocated for purchasing books and equipments like book stands in the library. Fund is also allocated for the yearly renewal of journal (both print and online) and e-resource subscriptions. Some of the departments have individual libraries with appropriate stock and issue register. Expenditure for the purchase of items like chemicals, glass wares and also for the purchase and repairing of electronic, electrical and nonelectrical equipments and goods of the laboratories of physics, chemistry, botany and zoology departments is also met from the PD account. Expenses against the purchase of sports goods, TA, DA for students and ground maintenance are managed from the fund in the PD account. Repairing of computers and infrastructure is funded by the management there is a System Administrator who keeps track of the functioning of computers. The college has internet connection of 100 Mbps. Above all, PTA fund is used for several purposes. Fund allocation is discussed and approved by the PTA executive committee members and is utilized for purposes like paying the electricity and water bills of the college. Expenses like the salary of the non-government staff or the temporary staff of the college and the purchase of materials and other requirements for the extracurricular activities of the students is also met from the PTA fund.

https://stthomascollegeranni.com/Infrastructure%20Maintenance.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Kuwait Almuni Scholarship	30	30000
Financial Support from Other Sources			
a) National	Suvarnajubile Scholarship	11	11000
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Organic farming	16/06/2019	50	Department of Botany
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	One to one counselling sessions	Nill	340	Nill	40
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Visionary RCM Chennai	1	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	Bsc Chemistry	Chemistry	NSS College Chan ganacherry	M.Sc Chemistry

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
Any Other	5
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Football inter house Competitions	Institution	48

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Particip ation in Republic Day Parade	National	Nill	Nill	KL 17 SWA 130704	Veena Vijayen
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student's active participation in all activities of the college is ensured through their representation in academic and non-academic bodies and various committees of the institution. The College Union was elected democratically as per MG University norms on 23rd August 2019. College has nine departments with UG courses of which four departments have PG courses too, representatives to all batches were elected in parliamentary mode. College Union has an executive Committee consisting of Chairman, Vice Chairman, General Secretary, University Union Counselor, Arts Club Secretary, Magazine Editor and two Lady Representatives. Union began its activities with Oath taking ceremony on 27th August 2019 and the official inauguration of College Union took place on 24th September 2019. A two day Arts festival " MIZHIVE" was conducted on 13th February,2020, where students got an opportunity to demonstrate their talents. Students who excelled in the Arts festival represented the college for MG University Youth festival. Sports Day was organised on 07/01/2020, students were divided into three Houses and House wise competitions were held. College

Day was conducted on 25/02/2020. All the activities were held under the leader ship of the College Union. 'Pothichoru' campaign was organised by the Union on 11th February 2020, wherein students brought additional lunch for destitute and poor, the pothichoru was distributed among the inmates of the Orphanage and Old age home at Anjukuzhi, Ranni. Furthermore students actively participate in various Clubs, Committees and cells of the college like, Nature Club, Bhoomithra Sena, Women's Forum, Men's Forum Vimukthi Cell etc. NCC and NSS unit of the college play a very important role in moulding the life of students and in their multi-faceted development. Student's representation is ensured in IQAC and their grievances are addressed through Students' Grievance and Redressal Cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

600

5.4.3 – Alumni contribution during the year (in Rupees) :

49000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni General Body Meeting - 1 Alumni Department Level Meetings - 7

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Academic and administrative decentralization . The academic and administrative functions of the college is controlled and coordinated by the Manager and Principal jointly. In the academic realm, with the Principal as the chair, the staff council, consisting of the heads of all departments as its members, acts an advisory committee of the college. Various departments and the rest of the faculty members and students come under this. All the administrative functions of the college are also monitored and controlled by the manager and the principal. With the principal as the official administrative head, the officials of the administrative section like the superintendent, head accountant, LD and UD clerks, office attendants, Grade 1 librarian, library assistant, and lab assistants work under the head of the institution. Various sections like the exam section, fees section, bills section, scholarships section, admission section and e-grants sections handled by the administrative staff come in this category. 2. Criteria wise committees of IQAC has been constituted comprising of members representing teaching and non-teaching staff, students and other stakeholders of the college for coordinating important academic and non-academic activities of the college. Each committee has a convener, a few coordinators and members. Smooth functioning of the various activities of the college is ensured by the formation of committees, subcommittees and various clubs and forums headed by the Principal and are comprised of representatives from all the stakeholders of the college. One such committee is the Internal Quality Assurance Cell that is functioning very efficiently in the college. It comprises of members, as stipulated by the UGC, representatives of the teaching and the nonteaching staff, and also representatives of other stakeholders of the college like PTA

Vice President and alumni representatives. Academicians and local body representatives also are part of this. The NAAC Reaccreditation committee ensures that quality is maintained in all the academic and non-academic activities of the college. UGC planning board and steering committee is in charge of scheduling and managing the UGC funds and all revenues generated from various sources. The multifarious developmental activities of the college are effectively carried out by the college development committee. The research development committee leads the research activities of the college. Funds for research programmes like seminars, workshops and symposiums are procured by the committee from various governmental and nongovernmental organizations. Admission committee ensures that all rules and regulations stipulated by the government in admission procedure are strictly adhered to. Anti-ragging committee looks into matters related to all kinds of improper activities of the students that come under the purview of ragging. Students' grievance and redressal committee is a platform where the grievances of the students are addressed in a fair and democratic manner. Career guidance and placement committee not only organizes programmes to make the students aware of their career prospects, but also offers opportunities for job placement. Women's Cell provides girl students platform for harnessing the hidden talents among them and provides classes on women empowerment and Gender sensitization programmes are organised in association with IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Development of both students and teachers are ensured in the institution. Under the leadership of Student's Union, student Centric programmes are organised in the college. There are a number of clubs in the college which organises programmes to promote the development of the students. Faculty members are encouraged to participate in FDP courses, orientation courses and Refresher courses. Staff meetings and Staff council meetings are regularly convened in order to take important academic decisions, thus providing faculty members an opportunity to become a part of decision making process.
Library, ICT and Physical Infrastructure / Instrumentation	There is a centralised library with 33587 books. INFLIBNET Access has been provided to students and teachers to search online research journals. Online Public Access Catalogue (OPAC) facility is available in the library and students can search the books by themselves. Internet broadband connection has been provided to all the departments. Science departments have

	well equipped seven Laboratories (both PG and UG). There is a central Computer lab with 39 PCs for staff and students. Besides this, Physics, Chemistry and Commerce Departments have separate Computer labs. English Department has a language lab too.
Curriculum Development	Since our college is affiliated to MG university, we follow the Curriculum development initiatives taken by the University through its Academic Council and various Board of Studies and our teachers participate in these bodies and workshops conducted for the purpose. IQAC keeps a track of academic development and quality improvement of the institution. Examination committee ensures smooth conduct of examination
Teaching and Learning	Quality improvement strategies are adopted for students as well as teachers. Both teachers and students are given orientation classes. Each academic year begins with the preparation of a general timetable and in accordance with the same heads of various departments prepares their respective department timetables. Department heads assign topics to all teachers of the department and they in turn prepare a teaching plan for the topics assigned to them. Attendance system of students is automated and is regularly monitored. Apart from the regular classes, weak students are given special attention, by providing them remedial classes.
Examination and Evaluation	Examination and Evaluation system present in the college is as per evaluation norms put forward by the University. Besides regular test papers, one internal exam and a model exam are conducted in each semester. Assignments, projects and seminars are given to the students and their performance is evaluated. Internal marks are put on the notice board of concerned departments for verification by the students. Grievances regarding the internal marks if any, will be addressed by the Grievance Redress Cells at the department level/college level/ and University level. A senior teacher serves as the Controller of Examinations at the College level.
Research and Development	Research plays a very important role in the development of any educational

	institution, hence our institution encourages research oriented activities of both teachers and students. Research Committee of the college organises classes for teachers and students. Faculties are granted leave for attending FDP courses, they are also encouraged to participate in seminars, conferences and workshops throughout the country and duty leave is granted for the same. The Research Development Committee monitors and co ordinates the research activities of the teachers and students. Research Forums are organised in all PG departments. A faculty member got research guide ship during this period.
Industry Interaction / Collaboration	Students from various departments have actively participated in various field projects and internships with various industries and institutions. Collaborative activities are extensively encouraged by the institution, we have collaborated with IIT Mumbai, TBGRI, Palode, MRDO, Chengannur etc for taxonomy Identification, Mushroom cultivation etc. One of the outstanding collaboration the institution has is with Unnat Bharat Abhiyan (UBA), Covid-19 awareness programmes, training on sanitizer making for students, distribution of sanitizers and masks, all these activities were organised by the institution in collaboration with UBA.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	College follows a centralized admission scheme as per the MG university norms Centralised allotment procedure is followed for UG and PG level admissions. The institution admits students through online centralized admission process (CAP). General merit and Reservation Quota is filled from the university merit list and Management quota, Community quota, Sports quota etc is filled at the college level, were merit or quality alone is taken into consideration. College has an admission Committee which conducts the admission process a help desk is also present to assist students in the process.

Administration	For the smooth conduct of institutional administration a hierarchy is followed in the college with principal as the academic and administrative head followed by the Vice principal and the Staff council which has representatives from all departments. Tutors, mentors and Non teaching staff also form a part of the hierarchy. To ensure transparency and effectiveness in administration every year administrative audit is done. Feed backs are collected from all stakeholders. Social media platforms like Email, Whatsapp etc are extensively used for effective communication and collection of feed backs from stakeholders.
Finance and Accounts	Accountability is a prerequisite for the effective functioning of a college financial transactions are mainly done on online mode. Remittance of Examination fees, admission fees etc are done using online money transfer method. Financial auditing is done regularly by authorised agencies.
Examination	All examinations are conducted in the college as per MG university regulations. Internal exams are conducted generally for the whole college, Coordinator of the Internal examination committee prepares time table for the whole college and accordingly duties are allotted to all teachers. Apart from tests conducted at department level, an internal exam and model exam is conducted. After valuation of papers results are displayed in the notice board. A grievance redressal mechanism is in place to address complains related to internal exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Orientation Programme for NAAC Re-accreditation in 2021	Orientation Programme for NAAC Re-accreditation in 2021	03/08/2019	03/08/2019	40	6
2019	Orientation Programme for Teachers	Nill	11/11/2019	11/11/2019	38	Nill
2019	Workshop on Intellectual Property Rights	Nill	28/11/2019	28/11/2019	40	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	12/06/2019	03/07/2019	23
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Cooperative Society,Health Club, Statutory schemes of Govt.	Staff Cooperative Society,Health Club, Statutory schemes of Govt.	Govt Schemes,Health club counselling centre, Grievance redressal cell

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External auditing is conducted on matters related to the special fees, UGC funds, salary, pension, arrears, promotions, various government funded scholarships and grants like WWS, SSP and remedial coaching for SC/ST students.

Funds received by NSS, NCC and welfare funds tuition fees, exam fees etc are also audited every year. Internal audit is conducted in the case of all non-governmental income and expenditure of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	70330	Department Association activities , National Seminar, Womens Forum Activities

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6.4.3 – Total corpus fund generated

1016301

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	IQAC
Administrative	Nill	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PTA is the backbone of the college, three PTA general body meetings were organised this year for first year, second year and third year students and office bearers of PTA Executive Committee were chosen through elections. The Committee consists of five representatives from parents including Vice President and Joint Secretary, a representative from teacher's side is also selected as the secretary. 2. Apart from the general PTA meetings, class wise PTA meetings are organised in order to brief parents regarding the performance of their children and to propose corrective measures if necessary. 3. An Orientation class for first year students and parents were organized.

6.5.3 – Development programmes for support staff (at least three)

1. Training was given to the staff on various Scholarships available to students and also regarding schemes of financial aid from Central government and State Government agencies. 2 Orientation class organized by IQAC about NAAC Reaccreditation 2021 3. Support staff was also provided computer training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiatives were taken to improve the results of students 2. Initiatives were taken to make the campus Eco Friendly 3. Steps were initiated to improve the academic quality of teaching staff. Initiatives were taken to spread awareness in students regarding environment protection and waste management. Steps were initiated to improve Communicative skills among students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Orientation Programme on NAAC Re-accreditation in 2021**	**03/08/2019**	**03/08/2019**	**03/08/2019**	**46**

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization Programme "NAAM" Series-I	**17/01/2020**	**17/01/2020**	**36**	**84**
Gender Sensitization Programme "NAAM" Series-II	**04/02/2020**	**04/02/2020**	**33**	**63**
Gender sensitisation programme hosted by the department of History	**02/02/2020**	**12/02/2020**	**23**	**5**
fierce Diva, Self Defense class for women	**30/01/2020**	**10/03/2020**	**30**	**Nill**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
All the activities of the institution are centered on the universal and basic protocols of environment protection and sustainable/eco friendly energy initiatives. Awareness classes are conducted on a regular basis to disseminate the methods of protection of the environment. Services of organisations like "Harithakerala Mission", "Kerala State Council for Science, Technology and Environment", "District Suchithwa Mission" and "Green Ambassador" are utilised for promoting the values of environment consciousness among the students. "Environment Protection and Waste Management Workshop" and "Electronic Waste Disposal Awareness Workshop" are two such initiatives undertaken by the institution in this regard. One day seminar on the "Environmental History of Pamba" hosted by the institution in collaboration with PambaParirakshanaSamiti has been an initiative to identify the environmental threats in this region,

motivating the students to be responsible citizens who follow eco friendly practices. Technical sessions on the topics "Air Pollution and Climate Change" and "Emerging Environmental Issues of 21st Century in the Context of Sustainable Development" have shed light on the importance of inventing and exploring sustainable energy resources for a better living in the future. Field visits to places of ecological importance is encouraged by the institution to get a first hand experience of understanding the importance of conserving the biodiversity for a stable and healthy ecosystem. Apart from these, World Environment Day, World Ozone Day and other occasions of environmental importance are observed by the staff and students of the institution through activities like campus cleaning, planting trees, waste removal etc:- Active participation of the volunteers of NSS, NCC and BhoomitraSena (an initiative of the Directorate of Environment Climate Change) have enabled the smooth conduct of the environment-friendly initiatives in the campus. Under the auspices of "SwachBharath Mission"- a Central Government initiative- and "Green Campus drive" the institution has conducted various cleanliness programmes inside and outside the campus. Week-long celebration of "vanamahotsava" with its focus on planting trees, interdepartmental competitions like slogan writing, essay writing and quiz competitions as part of Ozone day celebrations, seminar on the topic " Secret Language of Nature", oath taking as part of the "Go Green Campaign" by the Green Protocol committee, "SwachathaShapath" by NSS volunteers and the construction of "birth star forest" and "Miyawaki forest" are some of the activities that helped to maintain the environment-friendly culture in the campus. In addition to all these, the institution has two reservoirs for rain water harvesting, with a capacity of more than 50,000 liters , and water thus procured is utilised in an effective manner in the campus. Students are offered training in cloth and paper-bag making by National Skill Development Board.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	Yes	3
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/06/2 020	10	Thal- sainik camp for cadets of other	Lack of facilitie s in other ins titutions	351

				battalion	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	17/07/2019	Code of conduct is published in the handbook. Care is taken to ensure that all students understand and follow all the instructions.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Intercollegiate elocution competition on drug abuse and its consequences by Vimukthi club	21/06/2019	21/06/2019	12

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Right from the year of its inception, more than five decades ago, the institution has taken all measures and efforts to maintain eco friendliness in its campus. Situated on a hilltop, in the sylvan surroundings of lush green plantation, the institution has always been a centre that promotes healthy environment practices. 1) Green Protocol followed in the campus is instrumental in the implementation of activities that help sustain its ecological balance like planting new trees to compensate for the lost ones and otherwise, propagating safe waste disposal practices etc:- Initiatives like construction of "birth star forest" and " Miyawaki Forest" has been undertaken as part of this. Plant saplings are given away as birthday gifts to teachers by the Staff club. 2) Plastic free campus: Staff and students are encouraged to reduce the use of plastic in daily life and are given training in making paper bags and pens. Plastic tiffin boxes are prohibited on campus. 3) Two rain harvesting units with a maximum capacity of around 50, 000 liters of water are functional in the campus and are of huge benefit during occasions of water shortage in the main block and "Nalukettu block" 4) Incinerators and waste disposal units are maintained in the campus to manage solid waste effectively 5) Projects like 'Go Green drive', "Green Campus Clean Campus" undertaken by the various service units in the institution ensure campus cleanliness and sanitation on a regular basis

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of Best Practice 1 Skill Training and Empowerment Programme (STEP) Aims and Objectives To foster the varied talents of the students and equip them to meet the challenges of the modern world To nurture the communication skills of the students The Context In the present world there is much scope for people to grow on their own provided they get a chance to identify and nourish their true talents. The college provides ample opportunities to the students, majority of whom are hailing from rural and poor backgrounds, to chisel their capabilities and prove their mettle in various platforms The Practice Skill Training

Institutional and camp training likephysical training, weapon training, theory classes on military subjects,first aid, leadership training, Map reading, Civil defence,Hygiene and Sanitation, National Integration, Social Service, AdventureActivity, Self Defence, and Disaster management are given to the cadets by NCC unit. Innovation and Entrepreneurship Development Centre (IEDC) and Entrepreneurship Development (ED) club have played a key role in igniting the young minds to explore new ideas in the fields of start-ups, culinary arts, sign language, design thinking, media, problem solving and blogging Every year Entrepreneurship Excellency award is given to best Entrepreneur of Pathanamthitta district. Various departments have organised skill enhancement programmes like mushroom cultivation, organic farming, soap preparation methods, self-defense training ("Fierce Diva")etc- "Hello English"- provides hands on training in language skills like listening, speaking and reading using the software Tell Me More College Union Arts Festival "Mizhivu 2020" and other festivities hosted by the college union on the occasion of Onam and Christmas celebrations have provided a platform for the students to foster their talents "Computer Hardware and Peripherals" – a skill-based course offered by ASAP, has been beneficial to many students. Career Guidance Cell, apart from conducting "WHAT NEXT"-a five-hour, career-skill-acquisition certificate programme for the graduating batch-has also initiated collaborative programmes with reputed organisations to conduct training sessions and tests to enhance the employability of the students Training has been given to NSS volunteers in LED Bulb making, stitching, paper-bag making,safe bio wastedisposal methods and leadership skills Various departments and clubs have organized Interdepartmental and intradepartmental competitions to foster their talents Special training is offered to skilled students in the field of sports by the Physical Education Department Empowerment Programme WWS (Walk with the Scholar) and SSP (Scholar Support Programme) cater to the students' needs for empowerment in the curricular and co-curricular areas. Through remedial coaching and bridge courses students are empowered to cope with the challenges encountered in the curriculum. College has a commendable teaching-learning-evaluation system in place apart from tutorials and mentoring sessions through which students are empowered to perform well in their academics Apart from the skill training sessions offered to the students, Men's Forum and Women's Cell ("Tharjani"), have also addressed matters related to women empowerment Legal Literacy Cell and gender sensitisation programmes ("NAAM") have been instrumental in imparting a sense of fellow-feeling and knowledge regarding legal protection, human rights, gender equality and gender inclusiveness, thus empowering the beneficiaries psychologically To empower and encourage students they are offered all support to avail scholarships from the governmental, non-governmental, and other agencies "Igniting Minds" and "Merit Day" are conducted to felicitate meritorious students Evidence of Success 7 students got "A" grade in various competitions in the M.G.University intercollegiate Youth Festival Interdepartmental and intradepartmental competitions hosted by various departments, clubs and forums have boosted the confidence of the winners and got selection to participate in various intercollegiate competitions. Around 30 students won prizes in such competitions and such exposures has had a great influence on the overall personality development of the students The initiatives of the college to nurture the creative, literary and artistic talents of the student community have found fruition in the College magazine "Gulmohar", and "XPRESSIONS", magazine published by students of ASAP course. Several NCC cadets got selection to participate in the Army Attachment Camp held at Pangode (7 cadets), National Integration Camp held at Rajasthan (3 cadets) and Mountaineering Training Camp at Himachal Pradesh (1 Cadet) One cadet represented Kerala NCC contingent and participated in the Rajpath Parade held at New Delhi on 26th January 2020 34 cadets passed the 'B' certificate and 24 cadets passed the 'C' certificate examination. Two BTTM students secured 9th and 11th ranks and one MTTM secured second rank in the Mahatma Gandhi

University Exam, March 2019. Two students each from II PG Physics and Chemistry are selected for Aspire scholarship by DCE for doing M.sc Project. And one second M.sc physics student got selection to do project work under Student Project Scheme of KSCSTE with a scholarship of Rs. 10000/- Majority of the pass-out students got admission for Higher studies The Average pass percentage of General English increased One athlete participated in the District Sports Meet and bagged Gold in 400Mts and Silver in 800 Mts. College Volleyball team participated in the MG University Intercollegiate tournament and was qualified for the semifinal of Zonal Tournament. Problems Encountered Lack of sufficient time to balance the curricular, extracurricular and co-curricular activities due to the tightly packed academic schedule Lack of sufficient funds to outsource professional trainers especially in arts to help the students achieve excellence Title of Best Practice 2 Community Assistance and Responsible Education (CARE) Aims and Objectives To inculcate social values in the students in concurrence with the vision of the college to create socially committed young men and women The Context In the contemporary globalised world, where human values and the environment we are surrounded by are on the verge of a collapse, young men and women have a great role to play not to let this world fall apart. The college, through its varied projects, makes the students engage in activities catering to the needs of the society and the nature we are part of, thus spreading the message that education is incomplete without a sense of responsibility for the fellow-beings and the biota The Practice Students actively participated in the collection, transportation and distribution of flood relief materials NSS volunteers lent a hand in reconstructing an approach road near Erumely that collapsed in the 2019 floods In collaboration with the Pazhavangadi Grama Panchayathu, the NSS volunteers planted bamboo along the Pamba river bank to protect its flora and fauna from flood havoc in the future NSS and NCC units in association with General Hospital, Pathanamthitta and HDFC bank conducted a blood-donation camp in the college campus. On deputation by the Pollution Control Board, Pathanamthitta, seven NSS volunteers were engaged in Pampa duty and offered their service in preventing pollution Mothiravayal 52 colony was adopted by the NSS unit and a survey was conducted. Based on this a cleanliness drive was initiated in the colony. NSS volunteers visited Govt. Old Age Home, Vayalathala, Pathanamthitta Under the banner Teach for Ranni, tutorial classes on the basics of Mathematics and English, and English Language Lab practice sessions have been given to school students An interdepartment Food Fest "Kalavara" was conducted by IEDC in association with ED club to raise funds to contribute to the Chief Minister's Disaster Relief Fund. 6 students from MS higher secondary school, Ranni were given enrolment in the NCC unit of the college As a part of Swach Bharath Pakwada 100 NCC cadets participated in "Plogging" (Pickingup plastic while jogging) The college hosted three 14 (K) BN Thal Sainik Training Camp with a strength of 300cadets from various colleges 'Santhwanam' was launched by the Department of History to help the needy people in the orphanages by distributing articles of daily use. "Mushroom Cultivation" Training class for general public was conducted by Dept of Botany Department of Physical Education and choreography club in association with Health Department, Govt. of Kerala, conducted "Our Health Our Responsibility", a Flash Mob in Ranni town to spread the message of healthy food habits Under UBA (Unnath Bharath Abhiyan}, five villages of Ranny Taluk -Angadi, Pazhavangadi, Chethakkal, Vadasserikara and Athikayam- has been adopted with the aim of bringing about transformational change in rural development process. Department of Physics hosted a "Student Solar Ambassador Workshop" in association with IIT Mumbai for select students of the Physics department and that of three neighbouring schools. Department Physical Education and IQAC in collaboration with Allen and Haber conducted a free Eye camp for the students, staff and community. Evidence of success Participation in the various activities of community service has provided the staff and students opportunities to get connected with the society and thus partake in the nation building process All

the departments received certificates that attest to their contribution to CMDRF Problems Encountered Fund insufficiency to implement the community service activities more effectively.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://stthomascollegeranni.com/Infrastructure%20Maintenance.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since its inception in 1964, the institution has adhered to its vision of partaking in the nation building process by providing holistic and quality education to create intellectually enlightened, spiritually inspired, morally upright, and socially committed young men and women. As the only institution of higher education situated in a rural location, the college has always stood as a centre of learning for thousands of students from far and near places. Begun as a junior college and later upgraded as a first grade college, the institution, as its founders envisioned, has been able to meet the educational needs of the many students from the rural background and deprived sections of the society. The college now offers 9 UG programmes and 4 PG programmes. The alumni of the institution- spread across the world-have proved their mettle in all walks of life. They include scientists, technocrats, medical professionals, academicians, social workers, Members of Legislative Assembly, Members of PSC, bank officials, police officials, advocates, magistrates, business men, local self government officials etc:- It has also produced administrators, politicians and entrepreneurs. The institution fosters academic excellence with social commitment through value based education. It seeks to promote cultivation of knowledge through research and developing professional competence in an atmosphere of academic freedom. It has always strived to inculcate a sense of discipline, social responsibility and community service in the students and to develop their leadership qualities and creativity and also to sensitise them of social, environmental and gender issues and thus promote justice so as to contribute to the building of national and international harmony. The institution has a very well-planned teaching-learning mechanism and monitoring system to ensure effective dissemination of curricular aspects among the students. Apart from internal and end-semester assessments, there are remedial classes and Student Support Programmes, Seminars, assignments and viva voce examinations to monitor and enhance the learning process of the students, thus ensuring that educational and cultural needs are met. Friday Fellowship is a secular fellowship of the staff and students of the college which nurtures their spiritual and emotional enlightenment to a great extent. Every Friday, interested staff and students gather at the college chapel during the noon interval for a duration of 30 minutes. The meeting is led by each department as assigned by the teacher incharge of the Friday fellowship. A secular message, book review and poetry recitation are the special features of the meeting. Staff and students of all religious affiliations attend the meeting. Tutorial sessions also play a key role in providing emotional support to the students. Apart from this, every department has its own best practices like visiting charitable institutions, orphanages etc., to train them to be socially obliged and committed always. Value education classes offered to the students are instrumental in developing a sense of morality and values among themselves

Provide the weblink of the institution
https://stthomascollegeranni.com/institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

In the new academic year it is decided that FDP programmes will be organised on Online teaching methods giving special emphasis to Learning Management System. Focus will be also to be laid on imparting education with the twin objectives of skill development and inculcating social values among students. College plans to organise programmes on Gender Sensitization, Gender Equity and Human Rights. In order to make the campus Eco friendly plants and trees will be planted throughout the campus. The college also intends to take more measures in this regard giving impetus to scientific methods of waste management. Preparation of AQAR 2019-2020 will be initiated. It is also decided to celebrate important days of National and International importance and initiatives shall be taken to commemorate great leaders and freedom fighters of our country. Emphasis shall also be given on organising activities in collaboration with governmental and Non- governmental organisations.